

MASBO FALL MEETING AGENDA
FRIDAY, OCTOBER 24, 2008
EARLE BROWN HERITAGE CENTER
6155 Earle Brown Drive, Brooklyn Center, MN 55430 • 763-569-6300
www.earlebrown.com

Register online for workshop and/or meeting at www.mnasbo.org Registration Fees:

Workshop 10/23/08 Members: \$100 Non-members: \$130 Retiree & Life Members: \$50
 Meeting 10/24/08 Members: \$75 Non-members: \$105 Retiree & Life Members: \$35
 Workshop & Meeting Members: \$150 Non-members: \$210 Retiree & Life Members: \$60

◀NOTE: Registrations received after October 15 - ADD \$15.00

ROOM RESERVATIONS: Crowne Plaza Minneapolis North, 2200 Freeway Boulevard, Minneapolis.
 Reservations: 1-800-481-3556 or 763-566-8000.
 Directions to hotel available @ www.minneapolisnorthhotel.com.
 Rates: \$99 single or double if reserved by Wednesday, October 1, 2008.
Ask for MAB Room Block.

Time	Session	
8:00 – 9:00 a.m.	Resource Committee Meetings Room locations available at the registration desk on the meeting day.	Resource Committee Chairs
8:00 – 9:00 a.m.	Registration – Carriage Hall A	
9:05 – 9:10 a.m.	General Session Welcome & Introductions	Donna Luhning, MASBO President
9:10 – 9:15 a.m.	SBOSF Scholarship Awards	SBOSF Scholarship Committee
9:15 – 9:25 a.m.	State of MASBO	Sue Crockett, Executive Director
9:25 – 9:40 a.m.	Certification – Leadership Academy Survey	Tina Burkholder, Chair, C&E Committee
9:40 – 10:00 a.m.	MASBO Platform Legislative Update	Barb Anderson, Legislative Committee Chair Valerie Dosland, Ewald Consulting
10:00 – 10:45 a.m.	Strategic Direction of MASBO	Donna Luhning, MASBO President
10:45 – 11:00 a.m.	Break	

Educational Sessions

11:00 – 12:00 noon	Maximizing Cost Savings with a Strategic P-Card Program This session is for organizations that do not currently have a Purchasing Card Program in place. The session will cover the benefits of using a Purchasing Card as well as how to streamline the payment and reconciliation process.	Marian Blais, Harris Bank
	Truth-In-Taxation – What you need to know about TNT Legal requirements, timelines, exceptions, tax impact examples. Presenting your budget information. This is an opportunity for the district to demonstrate its business thoroughness, finance acumen and receptivity to resident questions, suggestions, concerns or comments.	Dr. Carter Christie, DeeDee Kahring, Springsted, Inc.

	<p>Intro & Overview of Legislative Audit on Transportation</p> <p>Best Practices for Transportation</p> <p>Model Contract for Transportation</p>	<p>Kelly Wosika, MDE</p> <p>Keith Paulson, Transportation Director, ISD #11</p> <p>John Thomas, Transportation Director, Chaska Public Schools</p>
	<p>Biometrics: The Next Step in Wellness & Consumer Driven Healthcare – Are you ready for the future?</p> <p>Biometric-results driven plans, the latest innovation in group health plan design, are about to explode in to the marketplace.</p>	<p>David Flotten, JD, SPHR HR Consultant, Employee Benefits Insurance, HR Solutions</p>
12:00 – 1:00 p.m.	Lunch – Carriage Hall A	

Educational Sessions

1:00 – 2:00 p.m.	<p>Purchasing Card Best Practices</p> <p>This session looks at the best practices being utilized by schools to optimize the card program's effectiveness and increase supplier acceptance.</p>	<p>Marian Blais, Harris Bank</p>
	<p>Tuition Billing</p> <p>Things to check for when reviewing your reports. How to use the reports to assure that the district is generating all the revenue it should. Districts need to know how to review the summary reports and make judgments regarding the quality of data. Tuition Billing is the 3-C's of a district – Communication, Cooperation & Coordination.</p>	<p>George Holt, MDE</p>
	<p>Strategies for Funding Your OPEB Liabilities</p> <p>New legislation approved this year gives school districts the authority to establish trusts and issue bonds to fund their liabilities for other postemployment benefits (OPEB). This new legislation, coupled with the required implementation of GASB 45, has created a great deal of interest among school districts. Ehlers will explain the implications of the new legislation, the steps involved in creating an OPEB funding plan and the experiences we have had in helping our clients set up trusts, issue bonds and develop funding plans.</p>	<p>Joel Sutter and Tom Berge, Ehlers & Associates</p>
	<p>Food Service Fund Financial Topics</p> <p>Explore the tools and resources available to improve Food Service fiscal and operational performance. Discuss Federal and State laws and regulations pertaining to the Food Service Program. Review current topics under discussion by USDA for 2009 reauthorization</p>	<p>Greg Hein, Food & Nutrition Division, MDE</p>
2:00 – 2:15 p.m.	Break	

Educational Sessions

2:15 – 3:15 p.m.	<p>Credit Cards & Internal Controls</p> <p>This session will focus on the use of internal controls to prevent and detect fraud. Specific attention will be given to the use of school district credit cards. Actual cases will be used</p>	<p>Nancy Bode – Office of the State Auditor</p>
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	to demonstrate the need for comprehensive credit card policies.	
	<p>“The New Paradigm: Energy Efficiency and Sustainability, not just Buzzwords Anymore” Learn how you can reduce your school district’s energy use and create sustainability in your facilities.</p>	Doug Karnuth, Certified Energy Manager, Schools for Energy Efficiency
	<p>Criminal Background Checks How accurate is the information you are getting, who you should check and how you may protect your district from litigation.</p>	Stefan Salmonson, PROtective Services, Inc.
	<p>When I retire, how long will my money last? Outliving your savings is a real (and legitimate) worry in retirement. What can you do about it?</p>	Justin Dorsey, Advanced Capital Group